

LESSON CANCELLATION POLICY

(private lessons and private group lessons of 2 or more students)

Sometimes life happens and lessons have to be rearranged, but we also understand that cancelled lessons are frustrating! With this in mind, our cancellation policy has been written to ensure that students have a reasonable degree of flexibility, but our tutors are also protected against last minute change-of-plans.

Here is how we do it at The Languages Corner:

- If you need to reschedule a lesson, please give your teacher **24-hour notice from the start of the lesson**. In this case, the lesson will be rescheduled with no charge. It is only possible to cancel 2 lessons per month or in a package. Any rescheduling needs to be done in agreement with the teacher within **10 days** from the cancelled lesson or the lesson will be considered lost.
- If you cancel a lesson after the 24-hour notice period, the lesson will be considered lost. However, you will still receive the homework (and correction), lesson material, and the teacher's feedback.
- Payment for lessons is due at least three days prior to the beginning of the lesson package and each month thereafter, depending on how many lessons you and your family/friends will do in a selected month.
- If you are taking lessons in a private group and one of the participants decides to leave the group, money will not be refunded and lessons will continue to run as usual without the participant until the currently purchased lessons have been completed.

Following that, the remaining student can choose whether to take individual lessons or find another participant.

For any questions, please do not hesitate to contact valeria@thelanguagescorner.com

Thank you for your understanding and cooperation.